

## FEP2009 Software Shortcut Sheet

(For V9.0.24 and up, updated Jan 30 2009)

### Onscreen Plan Takeoff

Wheeler	Zoom in and out
Wheeler Down	Pan and shift rooms and plan
Plus/Minus (+,-) Keys	Zoom in and out

### Functions

### Room Selection

Ctrl+A	Select all rooms in the current layer
Ctrl+Left Mouse Button	Pick to select multiple rooms
Left-Mouse Ruber-band	Drag out rectangular area to contain rooms to highlight

### Freedraw Mode

Ctrl+Z	Undo one step (before freedraw finishes, or reopen a closed room)
Space, or Right-click, or Double Click	Close freedraw shape
Esc or Right-click	Quit freedraw mode
P key	Stop drawing, allow to re-start drawing by clicking on either end points
R key	Turn current drawing segment into curve

### Insert Doorway

Space key	Flip side
X key	Toggle different door leaf style
Shift key	Switch door leaf axis

### Delete Rooms or Fixtures

Delete key	Delete any highlighted items (rooms or fixtures)
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### Shift Selected Rooms

Arrow keys	Shift highlighted items up, down, left, right
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### Cut, Copy, Paste Rooms

Ctrl-X	Cut selected rooms
Ctrl-C	Copy selected rooms
Ctrl-V	Paste copied rooms

### Show Wall Base Section, Walls

S key	To show or hide wall base sections of all rooms
W key	To show or hide walls and ceilings of selected rooms in 2D

### GTCO Digitizer 16-Button Configuration

Button 0	Pick corner point while in freedraw mode (beep once)
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Button 1	Undo pick corner while in freedraw	
Button 2	Trace arc/curve wall	Toggle
Button 3	Redo corner pick	On/Off
Button 4	Restart freedraw (abandon current points)	
Button 5	Close freedraw shape	
Button 6	Enter into rectangular shape takeoff	Toggle
Button 7	Enter into attachment takeoff (takeaway areas, holes, insets, etc)	On/Off
Button 8	Enter into doorway takeoff (pick two door width points, second point with door leaf)	Toggle
Button 9	Enter into stairway takeoff (start from first step, pick four points: first two points define stairway width, third point AND 2nd point defines a single tread length, fourth point AND 1st point defines the total tread length.	On/Off

To get updated shortcut sheet, visit:

[www.FloorCoveringSoft.com/tutorials/shortcut\\_sheet](http://www.FloorCoveringSoft.com/tutorials/shortcut_sheet)